



**Filwood, Knowle and Windmill Hill
Neighbourhood Partnership
6.00 p.m. on 16th June 2015
at Knowle Community Centre, The Square
Bristol BS4 2SS**

Present:

Ward Councillors:

Councillors Jeff Lovell – Filwood Ward

Councillors Chris Davies and Gary Hopkins - Knowle Ward

Councillors Sam Mongon and Deborah Joffe - Windmill Hill Ward

Other members of the Partnership:

Nancy Carlton	P
Ken Jones	P
Maggie Stringer	P
Les Bowen	P
Ann Smith	P
John Scott	P
Denise Britt	P
James Smith	P
Mark Bailey	P
Lee Reed	P

Other Resident Attendees

Ms M Savage – Knowle Resident

Gilenna Vowles – Knowle Resident

Gill Brice – Knowle Resident

Peter Lessett – Knowle Resident

Also Present:

Claudette Campbell	Democratic Services, Bristol City Council (BCC)
Andrew Mclean	Neighbourhood Area Coordinator (BCC)
Neil Terry	Area Manager – Traffic (BCC)
Clive Smith	Area Manager – E&L Parks (BCC)
Nigel Colston	Avon & Somerset Constabulary

Item No:

1. **Welcome and Introductions**

Cllr Gary Hopkins (Chair of the meeting) welcomed everyone to the meeting and led introductions. The partnership agreed to take Item 7 Community Safety Report as the first item.

2. **Apologies for Absence**

Apologies from Cllr Jackson

3. **Minutes of the Meeting of the Neighbourhood Partnership held on 10th March 2015.**

- a. One correction Cllr Mongon was present at the meeting

That the minutes of the meeting held on the 10th March 2015 are agreed as a correct record and the above are noted and signed by the Chair.

Matters Arising:

Libraries Consultation –

- Mark Bailey advised that Di Robinson, Service Director, had not yet responded to the letter sent on behalf of the partnership.
- **Action – AM to resend letter to chase for a response.**

Chairs Business

Clive Smith, Interim Area South Manager from Environment & Leisure BCC attended to share the changes to the grass cutting scheduling. The changes had come about due to anticipated reduction in budget. Many of the services were now being managed in house, with staff TUPE over to Bristol. The initial consultation about the changes provided too much detail and will now be revisited to allow feedback on the changes implemented. This is to happen up until August with results presented to forums and partnerships from September 2015.

The following concerns were raised and noted from the discussion that followed:

- a. Members were concerned that they were not advised of the changes before they took effect and more important visible.
- b. Members asked how a consultation would reflect the position of those who would not normally engage within the partnership wards. Officers

were directed to make contact with the many park groups and other associations in the area, for them to feed into the consultation.

- c. Members were aware that local park groups for example 'Victoria Park' had participated in the original consultation but received no feedback on its outcome. They assumed as there were now a number of areas in the park with longer grass and meadows they had been heard but there were other areas of concerns that may not have feedback to the parks team.
- d. Members wanted it noted that they viewed the loss of the contractor Quadrant with grave concern. Quadrant had performed consistently across the Wards responding to request with clear and positive actions. Their performance met expectations overall an excellent provider, unlike the other company, and they were award with the loss of the contract. Members asked that this concern is fed back to the Service Director.

Action: CS & AM to arrange a meeting with park groups, managers and partnership.

4. Declarations of Interest

Members noted that they worked with a number of associations listed in the grant allocation but had non-pecuniary interest in these organisations. It was noted that with 5 councillors present the vote on allocation would not be conflicted.

5. Public Forum/resolutions

- a. The resolution statement would be discussed at the Windmill Hill Neighbourhood Forum

6. Highway Improvement Schemes – Neil Terry (Highways Area Manager)

Neil Terry spoke to the report apologising for not stating the scheme completion date.

Action: NT to email details to CC for circulation

Key points raised / noted included

a. Scheme Progress

- 1) **Iminster Avenue** – NT shared the current version of the design to assist pedestrians. Confirmed that the consultation would be narrow but

would include the local school.

- 2) **St Johns Lane & Park Avenue & Redcatch Rd Junction** – the consultation would be narrow as the re-design proposed is for a general improvement to the existing layout with no radical change. Contact would be made with Victoria Park school for their input.
- 3) **Bath Rd & Wells Rd** – the consultation on restricting traffic into the area around Stanley Hill was complete. They would move to the next stage of detailed design.
- 4) **Cotswold Road area** – the work on this scheme is now with another team to review the options for access to the area for residents. The introduction of the RPZ to Bedminster may impact the area and this should be reflected in any further work.

b. Funding

- 1) Discussion followed on how to determine the order the two schemes, Redcatch Rd & Woodbridge Rd and/or Wedmore Vale & Glyn Vale, should be progressed.

Agreed: Both schemes would be worked through concurrently with residents and Members. **Action: NT & AM**

c. AoB

- 1) **Throgmorton Road** – concerns raised about the length of time it has taken to resolve the outstanding issues on the road. The partnership agreed that a letter should be directed to Peter Mann, Service Director.

Action: Letter to be drafted by the Chair & AM with input from Ken Jones and Cllr Lovell.

Neighbourhood Partnership Resolved:

- i. **Noted the current position of the Local Traffic, Section 106 and Grant Funded highway improvement schemes.**
- ii. **Agreed that both Redcatch Rd & Woodbridge Rd and Wedmore Vale & Glyn Vale would be progressed concurrently.**
- iii. **Noted the scheme delivery progress.**

Neighbourhood Committee:

- iv. **Agreed the sum of £3,000 to be set aside for minor works in the partnership area.**
- v. **Agreed the sum of £2,250 for Minor Lining and Signing budget.**

7. Community Safety Report

Inspector Nigel Colston spoke to the report taking questions from the partnership.

- a. The report was well received and a request was made for details of the beats covered to be included when local police officers were mentioned.
- b. Quality of Life Survey –

8. **Dementia Proposal**

Lee Reed, resident Equalities representative spoke to the report, seeking support from the partnership to endorse the proposal document. An endorsement from the partnership would add weight to the proposal before it is promoted in the local community.

Key points raised / noted include

- a. The partnership suggested that the proposal be shared with community groups and associations. Confirming that they would do all they could to support the proposal.
- b. The partnership requested the result of the liaison work that would be undertaken with local commercial business as set out in appendix II are reported back at a future meeting.

Neighbourhood Partnership Resolved:

- i. **To endorse the Dementia Proposal and be quoted as such in media communications.**

9. **Annual General Meeting**

Andrew McLean, Neighbourhood Partnership Coordinator delivered the annual report.

The Partnership Resolved:

- i. Noted the composition of the Partnership:
 - Ward Councillors for Filwood, Knowle and Windmill Hill
 - Christopher Jackson
 - Jeff Lovell
 - Christopher Davies
 - Gary Hopkins
 - Deborah Joffe
 - Sam Mongon
 - Residents:
 - Equalities Champion – Lee Reed
 - Tree Champion – James Smith
 - Filwood Resident – Denise Britt
 - Filwood Resident – Ken Jones

- Filwood Resident – Ann Smith
 - Knowle Resident – Les Bowen
 - Knowle Resident – John Scott
 - Knowle Resident - Maggie Stringer
 - Windmill Hill Resident – Nancy Carlton
 - Windmill Hill Resident – Mark Bailey
- The Chairing arrangement will be shared on rotation by the 6 ward members.
- ii. Noted the Terms of Reference, the financial operating framework and Code of Conduct.
 - iii. Noted the sums devolved:
 - Neighbourhood Budget - £82,928
 - Parks S106 Budget - £13,540.12
 - Transport S106 Budget - £151,716.85
 - Community Infrastructure levy - £8,586.03
 - iv. Noted the dates proposed for both the Partnership and Forum meetings across the three wards.
 - v. Noted the Financial Statement for the partnership for 2014-15.0
Action: Members wanted to be provided with a list detailing sums/spend committed and the actual balance from each area/fund. AM

10. **Business Activities Report**

Andrew McLean, Neighbourhood Partnership Coordinator reported on the activities across the partnership.

Key points raised / noted included;

- a. **Neighbourhood Budget:** clarity was provided on which budget would be devolved to officers. The Clean & Green Budget of £1500 was devolved to the Neighbourhood Officer to allow them to reaction to request for an immediate minimal seasonal spend, for example on the purchase of hanging baskets.
- b. **Wellbeing Grant Applications:** Members read through the recommendations and voted as the Committee on allocation. The list attached confirms the applications granted.
- c. **Neighbourhood Plan:** The partnership discussed how updates on the actions arising from the Plan should be shared. The partnership to be provided with a list of specialist topics for discussion arising from the plan to enable agreement to be made on action and/or if there would be a need for a one issue meeting.

AM drew the partnership's attention to a number of events and activities supporting particular aspect of the plan in the area of young people and older people.

- d. **Neighbourhood Partnership Communications:** The proposed design for the leaflet promoting the partnership was shared with the meeting. The following comments were noted;-
- The colour scheme of white on green would not be accessible to all.
 - The meeting were offered the opportunity to provide photographs to be included in the leaflet.
 - The leaflet would be shared around local buildings such as doctor surgeries and community buildings.
- e. **Tree Champion Update:** The Chair brought to the partnership attention that there was no mention of 'Trees' in the latest City magazine.
- f. **General Spend:** Members reminded the partnership that it was previously agreed that any applications received for grant awards for trees or furnishings would include ongoing maintenance cost following installation.
- g. **Marksbury Road:** Work to be done across Neighbourhood Partnerships, joint working, in areas that would probably move due to the boundary change. Over the summer 2015 residents in the area of Marksbury Rd, would be consulted on the needs of the area.

The Neighbourhood Committee Agreed:

- i. To devolve the Clean & Green Budget £1500 to the Neighbourhood Officer.
- ii. Agreed the allocation from the Wellbeing Applications as set out in the attached schedule.
- iii. Agreed the allocation of further sums for Tree replacement on St Lukes Road and St Lukes Steps.
- iv. Redcatch Park allocated the sum of £3675.44 for the purchase and installation of outdoor gym equipment and park bench/tables in Redcatch park.

**Date of Next Meeting – 22nd September 2015 @ Windmill Hill Association,
Viven St, Bedminster BS3 4DU**

(The meeting ended at 20:25hrs)

CHAIR

Appendix A – Schedule of Funding Awards for Filwood, Knowle and Windmill Hill NP
Filwood Wellbeing Applications

Organisation	Purpose of Application	Spend by	Awarded
Age UK	New Beginnings Day Service Activity Project	July 2016	£300.00
CIPKW	Portable party venue equipment	August 2015	£500.00
Filwood Library	Rhythm, rhyme and repetition – child friendly musical instruments	August 2015	£200.00
Knowle West Karate Club	Jigsaw exercise mats to provide a safe training environment	August 2015	£150.00
Knowle West Together	Knowle West Community Festival	September 2015	£900.00
Knowle West Health Association	Footcare Project for elderly and diabetics	December 2015	£500.00
Knowle West Health Park – HLC	Man-Go Bus Trips to tackle men’s health inequalities	March 2016	£250.00
The Matthew Tree Project	Inns Court Green Good Food Market	March 2016	£300.00
Oasis Academy Connaught	The Art Space	April 2016	£370.00
Bristol South Diabetes Group	Supporting the self-management of people with diabetes	December 2015	£296.00
Trewint Gardens	Community BBQ equipment	August 2015	£400.00
Youth Moves	Youth participation	December 2015	£1000.00
Total			£4,166.00

Knowle Wellbeing Applications

Organisation	Purpose of Application	Spend by	Awarded
Arnos Vale Cemetery Trust	Community Garden	December 2015	£750.00
Friday Friendship Group Bristol Nazarene Church	Trips and outings	December 2015	£400.00
Friends of Redcatch Park	Community Fun Day	July 2015	£1000.00
Key Projects	Junior Slalom	October 2015	£500.00
Knowle Library	Read and relax project	October 2015	£500.00
Knowle Senior Moments	Guest speakers	December 2015	£270.00
Knowle Townswomen’s Guild	Monthly guest speakers	March 2016	£500.00
Knowle Women’s Institute	Guest speakers	March 2016	£350.00
Redcatch Community Association	Roof repairs	September 2015	£600.00
St Martin’s Parish Church	Investigate and treat dry rot	August 2015	£1000.00
St Martin’s Crew	Purchase dance mirrors	August 2015	£500.00
St Martin’s Guides & Brownies	Development of facilities to access and share information	March 2016	£300.00
St Martin’s Scouts & Guides	Redecoration of hut	August 2015	£400.00
Total			£7070.00

Windmill Hill Wellbeing Applications

Organisation	Purpose of Application	Spend by	Awarded
Victoria Park Bowls Club	Repair of the green’s watering system	August 2015	£770.85
Art on The Hill Arts Trail/Victoria Park Action Group	Marquee tent purchase for performances and community events	December 2015	£750
Totterdown Methodist Lunch Club	Visit to the national arboretum for club members	December 2015	£570
Windmill Hill Community Association	Refurbishment of kitchen of Community Association	December 2015	£1000
Total			£3,090.85